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## ULI ATLANTA CENTER FOR LEADERSHIP 2019-2020 mTAP Program Request for Projects

The Center for Leadership, a program of the Urban Land Institute's Atlanta District Council (ULI Atlanta), invites project challenge/problem statement submissions for the 2019-2020 Center for Leadership mTAP program. The program offers free technical assistance to public agencies and nonprofit organizations on a variety of land use issues.

### What is an mTAP?

During the "Mini-TAP" (or "mTAP") component of the Center for Leadership, mTAP teams assist their clients with a specific land use or real estate problem within ULI's mission of providing leadership in the responsible land use and in creating and sustaining thriving communities. Eligible mTAP clients include any government, public agency or non-profit organization within the Atlanta region. Participating clients must have land use, real estate, or community development challenge.

### Project Selection

From the list of pre-selected available clients, each class member will select his/her top three preferred clients. The mTAP committee will assign each class member to a team based on complementary skill sets and other factors as well as individual preferences.

In order to be considered for participation in this year's mTAP program, your mTAP application must meet the following criteria::

- ☐ The project is consistent with ULI's mission and priorities. (<https://americas.uli.org/about-uli/mission-priorities/>)
- ☐ A clearly defined scope of work
- ☐ A clearly defined geographic boundary (a neighborhood, district, building, etc.).
- ☐ The problem(s) can be addressed with expertise that either exists within the team or can be found by the mTAP team within ULI Atlanta's members or other local or national experts.
- ☐ The project can be completed during the duration of the Center for Leadership Program with the final presentation being completed no later than May 6th, 2020.
- ☐ The client is willing and able to pay for any out-of-pocket costs (as long as there is written prior approval from the client) or other arrangements can be made to cover these costs. (NOTE: Most teams do not incur such costs; incurring costs is not typical.)
- ☐ The team's work on the project should have a direct and positive impact on the client and the community.

Additionally, it is important that you acknowledge the following for this process to be successful for both the Client and the assigned CFL team:

- Be open to suggestions and considerations provided by the team of experts
- Have a willingness to participate in scheduled meetings and conference calls with the mTAP team and schedule the final presentation before the May 6th deadline.
- Strong local leadership capacity that commits to the program's terms and conditions, respects the mTAP findings by galvanizing community support, and demonstrates a sincere attempt to implement recommendations.



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## How to Apply

In order to be considered for participation in this year's mTAP program, you must submit:

- ☐ A challenge/problem statement
- ☐ Please include any background information on the possible project and provide an explanation of previous efforts to address the scope of work, including outcomes of those efforts.
- ☐ A description of your organization
- ☐ The number of full time staff
- ☐ The location of your office
- ☐ Do you have an advisory board? If so, how many serve?
- ☐ Provide the best "point-person", to serve as a liaison for the CFL team

Once the statement has been reviewed and approved by the mTAP Committee, it will be presented to the leadership class in October/ November 2019 for consideration. If your challenge is selected, your organization will have the opportunity to work with a unique group of CFL participants in refining a scope of work and project objectives in order to start the process of developing a solution. By December 2019, you will be notified if your project was selected, and by May 6<sup>th</sup>, 2020 your group will have presented their findings.

## Timeline

- September 6: mTAP project challenge/problem statement due.
- October 3: 3-4 mTAP projects pitched in-person to leadership class for consideration
- November 14: 3-4 mTAP projects pitched in-person to leadership class for consideration
- December 12: 7 mTAP projects selected and assigned to specific teams
- December/January: initial meetings between clients and teams
- April/ May 6<sup>th</sup>, 2020: presentation to each client must be completed.

## Questions

To review a complete list of previous mTAPs conducted by CFL Alumni for reference, please visit: <https://atlanta.uli.org/resources/mtaps/>.

Please feel free to contact the mTAP program chairs for more information or with any questions. We look forward to working with you this year on some great projects!

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